

KENTUCKY BOARD OF LICENSURE FOR OCCUPATIONAL THERAPY
Complaints Committee Minutes
December 12, 2024
Department of Professional Licensing
Frankfort, Kentucky

The Kentucky Board of Licensure for Occupational Therapy Complaints Committee met via Microsoft Teams teleconference and in the Mayo-Underwood Hearing Room 133CE at 12:30 p.m. ET on December 12, 2024.

MEMBERS PRESENT

Renee Causey-Upton, Board Chair
Hugh Stroth, Secretary
Andrea Brandon

DPL STAFF

Miranda Guarnieri, Board Administrator

LEGAL COUNSEL

Call to Order

Renee Causey-Upton called the meeting to order at 12:32p.m.

Approval of Minutes

The committee reviewed the November 14, 2024, Complaints Committee Meeting minutes. Hugh Stroth made a motion to approve the minutes, and the motion was seconded by Andrea Brandon. The motion carried.

Andrea Brandon made a motion to move into closed session pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding the applications and complaints at which information protected by KRS 61.810(k) may be discussed. Hugh Stroth seconded motion and the motion carried. The Complaints Committee entered closed session at 12:33pm.

Hugh Stroth made a motion, which was seconded by Andrea Brandon to return to open session at 12:43 p.m. The motion carried, and the Complaints Committee returned to the open session, with the recommendations below.

Complaint Committee Report

- 2023BOT00002 – licensee met the criteria, and Board moves for an admonishment.
- 2024BOT00003 – complaint was sent to investigator and is in delay due to pending investigator contract.

Vote on Items Discussed in Closed Session

A motion was made by Andrea Brandon to bring the complaint committee recommendations to the Board. The motion was seconded by Hugh Stroth and the motion carried.

Adjournment

A motion was made by Andrea Brandon at 12:44 p.m. ET to adjourn the meeting and the motion was seconded by Hugh Stroth. The motion carried.